

All Bidders must update their preferential status in IOCL e-Tendering Portal immediately

IOCL is going to introduce “Preferential Bidding Module” in its e-Tendering portal (<https://iocletenders.nic.in/nicgep/app>) which will allow bidders to claim preferential benefit as per his preferential category while participating in a tender in the system itself. Bidders who do not claim preferential benefit at the designated section of the portal while participating in the tender, will not be considered for any preferential benefit in that tender.

There are three preferential categories in the portal:

- MSME for Micro & Small Enterprises (MSEs)
- Purchase Preference linked with Local Content (PP-LC)
- Domestically manufactured electronic products (DMEP)

Tender Inviting Authority reserves the right to allow one or more or none of the above preference categories in his tender as per Tender Terms and Conditions.

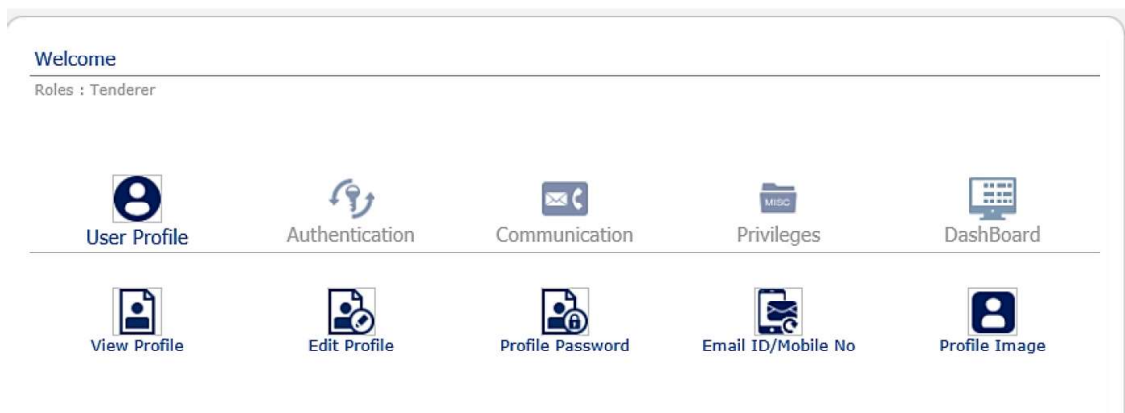
1. Profile Updation:

In the tenders where “**Preferential Bidding**” is allowed, Bidders will be able to claim preferential benefit **only if** they have declared themselves as preferential bidder in their profile. In view of the same, all the existing bidders are advised to edit their profile and declare themselves as preferential bidder and update preference category immediately. Detailed Process to update profile is as given below:

1.1 For existing Bidders:

All the preferential bidders already registered in IOCL e-Tendering portal (<https://iocletenders.nic.in/nicgep/app>) must edit their profile and update their preferential status as shown below:

- a) Click on **My Account** menu and go to **User Profile** and **Edit profile** Option as shown below:



- b) Declare himself as **Preferential Bidder** and define his preferential category from the available list as shown below:

Corporate Users → Edit

Login ID:
User Type:

Company Details

Company Name *

Preferential Bidder: ☒ Yes

Preference Category*
-Select-
MSME
Purchase Pref. linked with Local Content(PP-LC)
Domestically Manf. Electronic Products (DMEP)

If you have selected MSME or Startup Company India icon under My Accounts--> Privileges menu and complete registration

Registration Number * CBTC

Registered Address* CBTC

1.2 New Bidders:

While registering in the portal as new bidder using “**Online Bidder Enrolment**” option available in homepage, bidders will get option to declare themselves as **Preferential Bidder** and define their **preferential category** from the available list as shown below:

Online Enrollment of Corporate/Bidder

Login ID *

Enter email address for login id. eg: abc@nic.com
(Care may be taken to enter valid e-mail ID. This information will be kept confidential. The login ID cannot be modified once registered.)

Correspondence Email*

(Correspondence Email ID can be same as your Login ID.)

Mobile* -Select- ▼

Email ID and Mobile No Policy

Email and mobile must comply following requisites,

1. As **Mobile** and **Email** are the modes of correspondence, ensure that mobile no and email id provided are correct.
2. The verification codes are valid for **900** seconds from the time **Send Verification Code** is clicked.

Company Details

Company Name *

Preferential Bidder: ☒ Yes

Preference Category*
-Select-
-Select-
MSME
Purchase Pref. linked with Local Content(PP-LC)
Domestically Manf. Electronic Products (DMEP)

If you have selected MSME or Startup Company India icon under My Accounts--> Privileges menu and complete registration

Registration Number *

Registered Address*

Name of Partners / Directors

Validity unknown

Digitally signed by HIMANSHU PANDEY
Date: 2019.10.26 15:12:14 IST
Location: Indian Oil Corporation Ltd-IOCL

How to Submit Bid as “Preferential” Bidder

Step 1: Update Profile Details

Bidder to Login in the portal and update profile details by Selecting “Yes” for “**Preferential Bidder**” (if applicable) and select the applicable preference category for the bidder from the dropdown as shown below:

Corporate Users → Edit

Login ID: cbtc2@cbtc.com
User Type: Corporate/Bidder

Company Details

Company Name * 2, CBTC Groups of Industries

Preferential Bidder: ☒ Yes

Preference Category*
-Select-
MSME
Purchase Pref. linked with Local Content (PP-LC)
Domestically Manf. Electronic Products (DMEP)

If you have selected MSME or Startup Company Accounts--> Privileges menu and complete registration under My

Registration Number * CBTC

Registered Address* CBTC

Step 2: Bid Submission

Bidder under any of the preference categories who have updated details in bidder profile will get option to avail preferential benefit and upload supporting document, based upon the tender provisions regarding applicable preference categories, as shown below:

2.1 Preference category details visible in Bidder's Profile screen:

Company Details			
Login ID	cbtc3@cbtc.com		
Company Name	3, CBTC Groups of Industries	Registration Number	1111
Preferential Bidder	Yes	Preference Category	MSME
Establishment Year	2013	Nature of Business	ALL
Legal Status	Limited Company	Company Category	Others
City	Gurgaon	State	Haryana
Postal Code	122001	PAN Number	AESTG2458A

Bidder Pre Registration Details

Bidder Pre Registered With : NA

Contact Details

Title * Mr

Contact Name* ABC

Correspondence Email*

Designation

Phone* IND (91) 124 222222

Mobile* IND (91)

Registered Address* India

Name of Partners / Directors

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2.2 Option to avail preferential benefit using “Avail Preferential Bidder Option”:

My Tenders → 2019_COIS_106258_1 → Transaction Message

Organisation Chain :
Tender Reference Number :
Tender ID :
Tender Title :

Bid Process List		
S.No	Bid Process	Action
1	ITE Details	✓
2	Profile	✓
3	Avail Preferential Bidder Option	➔

Encrypt&Upload

2.3 Upload Supporting Document for availing Preferential benefit

PREFERENTIAL BIDDER DETAIL

Organization Chain :
Tender Reference Number :
Tender ID :
Tender Title :
Preference Category : MSME

Avail Preferential Bidder Option: ☒ Yes ☐ No

Only pdf files are permitted to upload.

Upload Preference Document *

Back Save

Bidders have to upload bid documents as normal tenders after availing preferential bidding option.

2.4 Bid Summary if bidder avails the preferential benefits

Bid Preparation ConfirmationBack

Bid Information

Organisation Chain :
Tender Reference Number :
Tender ID :
Tender Title :
Bid Submission Closing Date : 11-Oct-2019 09:55 AM
Avail Preferential Bidder Option : Yes

Preferential Bidder Document Details

S.No	File Name	File Size (KB)	Preference Name	Tolerance Percentage
1	TestFile1.pdf	87.78	MSME	15.00

Uploaded Documents

S.No	Packet Type	File Name	Description	File Size (KB)	File Hash
1	Fee/PreQual/Technical	TestFile1.pdf	tech response	87.00	6oGAgQnvxEn4dkALDj12ob0T9IU=
2	Finance	BOQ_116263.xls	price bid	283.00	x5XAf0RIG9MTNqwxBBN489t5Ays=
		TestFile4.pdf	comm. response	87.00	6oGAgQnvxEn4dkALDj12ob0T9IU=

Stagewise Bid Status

Tender Stages	Result
ItemWise Technical Evaluation	
ItemWise Technical Evaluation	✓

Submit / Freeze Bid

2.5 Bid Summary if bidder does not avail preferential benefits

Bid Preparation ConfirmationBack

Bid Information

Organisation Chain : IndianOil||Refineries||COIS Gurgaon||Testing
Tender Reference Number : Test Tender
Tender ID : 2019_COIS_106951_1
Tender Title : Test Tender
Bid Submission Closing Date : 24-Oct-2019 11:25 AM
Avail Preferential Bidder Option : No

Uploaded Documents

S.No	Packet Type	File Name	Description	File Size (KB)	File Hash
1	Fee/PreQual/Technical	TestFile1.pdf	Tech Bid	87.00	+eWOr6GzT+WBpW8jX/6riKq4yk8=
2	Finance	BOQ_116982.xls	BOQ	267.00	nT/rDQFtbMRfQxMQl2M/IGfn6xE=

Submit / Freeze Bid

2.6 System will prompt Bidders who have not updated any preference category details in their profile while submitting bids for tender in which preferential evaluation benefits are included in tender for certain preference categories.

My Tenders → 2019_COIS_106258_1 → Transaction Message

Organisation Chain :
Tender Reference Number :
Tender ID :
Tender Title :

Bid Process List		
S.No	Bid Process	Action
1	ITE Details	✓
2	Profile	✓

Message from webpage

ⓘ This tender allow bidders to avail preferential treatment.If you are a preferential bidder, update the necessary details in your profile in My Accounts Menu. Otherwise you will not be considered for preferential benefits.

OK Cancel

Encrypt&Upload

Bidders who wish to avail the preference benefits can do so by updating profile details accordingly as explained earlier in **Step 1** and proceed for bid submission.

2.7 Bidders for whom preferential benefits are not applicable can directly proceed for bid submission. In such cases, the bid summary will not include any preference category details for such bidders as shown below:

Bid Preparation Confirmation Back

Bid Information

Organisation Chain :
Tender Reference Number :
Tender ID :
Tender Title :
Bid Submission Closing Date : 11-Oct-2019 09:55 AM

Uploaded Documents

S.No	Packet Type	File Name	Description	File Size (KB)	File Hash
1	Fee/PreQual/Technical	TestFile2.pdf	tech response	87.00	V6mJxxrMi24rjUr24/UHhUFLPSU=
2	Finance	BOQ_116263.xls	price bid	283.00	V/YKxVwzxEAYJKuRIQPWoHjOPOs=
		TestFile4.pdf	comm. response	87.00	V6mJxxrMi24rjUr24/UHhUFLPSU=

Stagewise Bid Status

Tender Stages	Result
ItemWise Technical Evaluation	✓

Submit / Freeze Bid

-----End of Document-----